Website Rules

Registration of a training center and adding a course to MyCourse:

- 1. Register your training center
- 2. Confirm email address
- 3. Log in to your account and add information about the training center. (Profile \rightarrow Edit Profile)
- 4. Add logo and cover picture and save changes
- 5. Go to company page and add a new course
- 6. Add course information, course banner and save changes

Platform rules:

- 1. Adding a course is possible no earlier than two months before the course registration end date. For example, if registration for the course is completed on May 5, then placement of the course will be possible no earlier than March 5.
- 2. Course information will automatically be deleted immediately after the registration end date. If the registration end date for the course is not indicated (for example, if constant enrollment of students is possible), the course information will be deleted one month after it's publication.
- 3. The registration end date is entered when adding a course to the platform. The user will not be able to change it after course is added to the platform.
- 4. The information and profile of the training center on the MyCourse platform will remain active (will not be deleted or blocked) regardless of the number of active courses. Users will have free access to the page of training center.
- 5. All information is checked by the platform administrators and published after its validation. Validation takes no more than 24 hours.
- 6. Users are given the opportunity to post information in Georgian, English and Russian languages. Wherein, only posting information in Georgian is mandatory.